

TEMPORARY TOURS OF ACTIVE DUTY OPPORTUNITIES
For E4-E7 at the Army Operations Center, Pentagon, Washington, DC

1. Reference AR 135-210: Order to Active Duty as Individuals for Other Than a Presidential Selected Reserve Call-up, Partial or Full Mobilization, 17 September 1999.

2. We are seeking candidates in the grade of SPC-SFC for the Army Operations Center, Military District of Washington, for *potential* assignment. **See Security clearance requirements below.**

a. Sponsor is the Department of the Army G-3 and Army National Guard.

b. Tours are 179 days with possible extension. Full per-diem is available for soldiers based outside of the Washington, DC area. Billeting in government quarters is not available. DA, G-3 will pay travel costs. Dependent travel is not authorized.

3. Qualifications.

a. These positions are branch immaterial and are competitive. *Past history reflects a selection rate of one in three.* The desired skill-set for this position is demonstrated operational and staff experience in operations, personnel, logistics and/or intelligence.

b. Must be comfortable with Microsoft Office© and Microsoft Outlook. Must have both excellent written and oral communication skills.

4. Top Secret Security clearance required. A valid Top Secret (TS) clearance or valid Secret clearance with a completed and submitted Electronic Personnel Security Questionnaire (mandatory for application of a DA Interim TS). A local records check will be required for applicants with a Secret clearance.

5. Interested applicants who meet the aforementioned requirements may fax their military bio (see below) and last three OERs to (703) 607-7418, attn: CPT Paul Kell, AOC TTAD Manager (703-607-9517), for consideration. Email questions to paul.kell@ngb.army.mil

BIOGRAPHICAL SUMMARY

As of 17 April 2002

SMITH, John H SSN 123-45-6789

Staff Sergeant, 11B, PA ARNG

Other Functional Areas: 12B (Engineer) and V15 (Investigation)

Date and Place of Birth: 25 December 1954, Pottsville, Pennsylvania

Mandatory Removal date: 31 August 2006

Home Address: 123 N Elm Street, Scranton, PA 12345

Home Phone Number: (703) 555-4089

Email Address: john.smith@us.army.mil

Present Assignment: Training NCO, HHC, 2-501st IN BN, PA ARNG

Total Years of Service: 12

Military Education:

| | <u>Year Completed</u> |
|--|-----------------------|
| Basic Training | 1991 |
| Infantry AIT | 1991 |
| Airborne School | 1992 |
| PLDC | 1992 |
| Basic Non-Commissioned Officer Course, Phase 1 | 1996 |
| Basic Non-Commissioned Officer Course, Phase 2 | 1996 |
| Ranger School | 1999 |
| Advanced Non-Commissioned Officer Course | 2002 |

Educational Degrees:

| | <u>Year Received</u> |
|--|----------------------|
| High School Degree, Scranton High School | 1990 |
| Associates Degree, Harrisburg College | 1995 |

Decorations, Service Medals and Badge:

Army Commendation Medal with two Oak Leaf Clusters
Army Achievement Medal with four Oak Leaf Clusters
Armed Forces Reserve Medal
Army Reserve Components Achievement Medal
National Defense Service Ribbon
Ranger Tab
Senior Parachutist Wings

Chronological List of Promotions:

| | | |
|-----|--------|-----------|
| SGT | ARNGUS | 28 Aug 94 |
| SSG | ARNGUS | 12 Mar 97 |

SMITH, John H. SSN

As of 17 April 2002

Chronological Record of Duty Assignments:

| | From | To |
|---|--------|---------|
| ACTIVE DUTY | | |
| • Basic Training, Fort Jackson, SC | Aug 91 | Dec 91 |
| • AIT, Fort Benning, GA | Jan 92 | May 92 |
| ARMY NATIONAL GUARD (not on Active Duty) | | |
| • Infantry soldier, C Co, 2-502 IN, PA ARNG, Scranton, PA | May 92 | Oct 94 |
| • Squad Leader, C Co, 2-502 IN, PA ARNG, Scranton, PA | Oct 94 | Jun 98 |
| ACTIVE DUTY | | |
| • Squad Leader, TF 3-223, TX ARNG, Tuzla, Bosnia | Jun 98 | Jun 99 |
| ARMY NATIONAL GUARD (not on Active Duty) | | |
| • Weapons NCO, B Co, 2-502 IN, PA ARNG, Scranton, PA | Jun 99 | Feb 00 |
| • Operations NCO, HQ 2-502 IN, PA ARNG, Scranton, PA | Feb 00 | Nov 00 |
| USAR (not on Active Duty) | | |
| • Individual Ready Reserve | Nov 00 | Jan 01 |
| ARMY NATIONAL GUARD (not on Active Duty) | | |
| • Platoon Leader, C Co, 2-502 IN, PA ARNG, Scranton, PA | Jan 01 | Present |

BIOGRAPHICAL SUMMARY, ADDENDUM A
(Civilian Occupation)

SMITH, John H, SSN

As of 17 April 2002

Owner/operator of business advising military and Civil Service families on retirement planning. Subject matter expert on: Military and Civil Service pay and benefits (TSP, SGLI/FEGLI, Survivor benefits, Social Security, Dependents Indemnity Compensation, Disability). Recruited and interviewed clients, discovered needs, researched strategies, developed and made hundreds of oral presentations to clients. Recruited and interviewed employees. Developed and implemented long- and short -range operational, administrative and financial management strategies resulting in a consulting business growing from zero clients to over 400 in two years. Selected as Agent of the Year in 1999.

